

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
REGIONAL CENTRE NAGPUR**

**NOTICE**

**SUBMISSION OF SCANNED COPY OF ASSIGNMENTS**

Dear Learner,

In view of prevailing situations, the university has decided to accept the handwritten scanned copies of the assignments for December 2020 Term End Examinations. In this connection you are advised to **read the instructions given below for submitting assignments**

- 1) Submit the scanned copies of your assignments in **PDF** format through Google form link.
- 2) **THE PDF FILE NAME WILL BE IN THE FOLLOWING FORMAT: (COURSE/SUBJECT CODE-PROGRAM CODE-ENROLLMENT NO.-STUDENT NAME) Example: BHDLA135-BAG-1234567890-ATUL**
- 3) Separate Google form is to be filled for every course code (subject) through the given link.
- 4) The assignments should be hand written only.
- 5) **Write your enrolment Number on every page of your assignment along with signature**
- 6) You will have to produce original hard copy of your assignment whenever asked by the Regional Centre/ Study **Centre failing which marks will not be updated.**
- 7) No need to submit hardcopy of assignments again at your study centre after submitting the assignments through link.
- 8) **If you have already submitted your assignments at your study centre then no need to submit it through link**
- 9) **First page of your assignment should have your**
  - a) Enrollment Number
  - b) Programme
  - c) Course Code
  - d) Study Centre Code
  - e) Name of the Student
- 10) Please do not send scanned assignments more than once for a particular course.
- 11) The scanned images should be clear, no intimation will be given to submit again and evaluation will be done accordingly (Use scanning apps available at play store).
- 12) E- receipt of submission will be sent by Google Form at you the email used for submission

**Link for submission of assignment**



**<https://forms.gle/oPFfSG8kNSiWyGcRA>**

For queries send email to [rcnagpur@ignou.ac.in](mailto:rcnagpur@ignou.ac.in)

**Dr. P. Sivaswaroop**  
(Regional Director)