



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL CENTRE NAGPUR

"Gyan Vatika" 14 Hindustan Colony, Amravati Road, Nagpur-440 033

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TENDER FOR HIRING OF OFFICE PREMISES

Sealed Tenders are invited in a two bid system by Indira Gandhi National Open University in prescribed proforma along with other details available on its website at rcnagpur.ignou.ac.in and www.ignou.ac.in for hiring of office premises for its Regional Centre Nagpur for having an approximate area of 7000 Sq.ft. for its office. The building should be in Nagpur Municipal Corporation limits and preferably within a radius of 05 kilo meters from the railway Station and be easily approachable through Public Transport.. It is needed initially for a period of three years. The applicant should possess all the legal documents of ownership and approval of construction. The building offered for hire should be complete and ready for immediate occupation. The proposed office should be disable-friendly and should have basic amenities like adequate parking space and ventilation.,

Interested parties/organizations may obtain Tender documents from the Regional Centre office through Cash/D.D. of Rs.500/- on or before 22/11/2017 till 15.00 hrs. on working days or may download from the website at rcnagpur.ignou.ac.in or www.ignou.ac.in.The downloaded tender documents should be submitted along with the Demand Draft of Rs.500/- in favour of IGNOU payable at Nagpur. Interested parties may submit their bids in **two separate envelopes** within 21 days of the issue of the advertisement till 15.00 hrs.

IGNOU reserves its right to accept or reject any or all the offers without assigning any reason thereof.

Regional Director