

Dr. P. SIVASWAROOP
Regional Director

Date: 25.04.2016

SPEED POST

Sub: Offer letter for Admission to B.Ed. Programme – 2016- Second List

Dear Candidate,

*We wish to inform you that your name appears in the **Second List** for admission to B.Ed. 2016. You must attend the counseling at the specified Time *If you are interested for admission, please submit Acceptance Form, course option proforma, identity card (you have to paste a recent passport sized photograph on identity card proforma) & checklist of documents duly filled-in and signed along with attested copies of the documents as mentioned at S. No. 3. If your admission is not confirmed due to non-availability of seat under your category, then your DD will be returned back. The Admission Counselling Date and Time are mentioned on the Address Label pasted on this letter. Counselling schedule for B.Ed Admissions is also available at RC Nagpur Website.**

1. If you are offered seat under “Reserved Category”, it is mentioned on the address label pasted on this letter. It is your responsibility to enclose all certificates including “**Caste Validity Certificate**” and prove that you are eligible for admission under this category. If relevant certificates are not submitted, your admission is liable for rejection.
2. You have to submit your application along with following documents (photocopies duly attested, to be verified against original):
 - A) **By All Applicants:**
 - 1) High School/Secondary/Senior Secondary Mark Sheet and Certificates.
 - 2) Graduation or Post graduation Mark Sheet and Certificates. Please note that you have to produce photocopies of mark-sheet for each year of graduation.
 - 3) Mark Sheet and Certificate of NCTE Recognized Teacher Education Programme completed through Face to Face mode.
 - 4) **Regarding NCTE Qualification in teacher education programme acquired through face to face mode, the candidates should produce the authentication by the Certificate Issuing Authorities stating that “the certificate awarded to the candidate is the NCTE recognized and approved teacher education programme through face to face mode”. In case of non-existence of the Certificate Issuing Authorities at present, a certificate may be obtained from NCTE recognizing that course as a teacher education programme through face to face mode.**
 - 5) Original Certificate from the recognized Secondary/Senior Secondary Schools to provide facilities for Practical Work including Internship, as per the format enclosed.
 - 6) Experience Certificate(s), if experience is claimed.
 - 7) Original BED Entrance Examination Admit Card.
 - 8) Original Anti-ragging Affidavits in the prescribed formats duly Notorized and signed by Parents and Applicant separately, as enclosed.
 - 9) Crossed Demand Draft from any Nationalized Bank for **Rs.20,000/-** (Rupees Twenty Thousand only) towards the **pre-revised programme fee**, as the programme fee is under revision and also communicated to the candidates through B.Ed Application Form and Guide for Applicants, January 2016. DD should be in favour of **IGNOU, payable at NAGPUR**. Write your Name, Enrolment Number and Programme on the reverse of the Demand Draft.
 - 10) One Passport size Photograph
 - B) **By Applicants claiming reserved seat:**
 - 11) Category (SC/ST) Certificate for claiming SC/ST Seat with validity certificate wherever applicable
 - 12) OBC-Non creamy Layer Certificate along with Income Certificate for claiming OBC (Non-creamy Layer) Seat. The Certificate, not older than 3 years, should be in the format as given at page no. 139 of the Student Handbook and Prospectus of the B.Ed Programme. The annual income of the candidate under OBC (Non Creamy layer) should not exceed 6 lakhs per annum. **No change of category code shall be entertained from the candidates after the submission of Entrance cum Admission form**
 - 13) Certificate of Physically Handicapped for claiming PH Category seat, with a minimum of 40% disability.

14) War-widow Certificate for claiming War Widow Seat, Female candidates under the category of War-widow who furnish necessary certificate from the recognized Defence Authority in support of their claim to avail the reservation under this category are entitled for reservation

15) Kashmiri Migrant Certificate for claiming KM Seat

C) **By the Applicants whose name is changed after High School (all documents listed below):**

16) Affidavit sworn in before 1st Class Magistrate specifying the change in the name.

17) A copy of News paper, where notification for change of name was published

18) Copy of the Gazette Notification (not required for female candidates after marriage)

19) In case of changed Surname after marriage, Marriage Certificate issued by Registrar (Marriages) or Marriage Card.

3. Please note the following: -

“This offer of admission is provisional and is based on the documents in respect of qualification and other eligible criteria submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.”

- I. Programme Study Centre will be allocated to you on the basis of your *Merit* in the entrance test and availability of seats at the Programme Study Centre. **No request for change in programme study centre will be entertained. Accordingly you may choose the PSC you wish to opt in the First Instant. The seat will be allotted by *Merit*, if seats are available.**
- II. The Fee Receipt Cum Confirmation Letter will be sent to you after the admission is finalized.
- III. No interim queries will be entertained, please.
- IV. In case, you are unable to take admission, for any reason whatsoever, please inform at the scheduled date/time so that the candidate ranking next in order of *Merit* can be granted admission. If you are not available at the scheduled date and time, you will be having no right for admission at later stage.
- V. Medium & Course once opted will not be changed, at the later date.
- VI. Please check all the documents to be attached with checklist of documents and arrange the documents as per order given in checklist.
- VII. **Please note that you have to produce all your Original Mark sheets, Degree Certificates, appointment letters & experience certificate in support of educational qualifications/ experience claimed before admission committee during counselling on scheduled date for Verification.**

With best wishes,

Yours sincerely,

(P. SIVASWAROOP)

Address of the IGNOU Regional Centre, Nagpur:

Regional Director,
IGNOU Regional Centre,
'GYAN VATIKA'
14, Hindustan Colony, Amravati Road,
NAGPUR – 440 033
Email: rcnagpur@ignou.ac.in
Web Site : rcnagpur.ignou.ac.in

Important Note:

1. ***If you are unable to submit all the required documents (as specified in offer letter) at the time of B.Ed counselling, you will not be admitted to IGNOU B.Ed. and the seat will be offered to next candidate.***
2. ***The candidates called under specific category (SC, ST, OBC-NCL, PH, WW, KM only will be considered if they produce required certificate for said category. The candidates should attend the admission counselling on specified date and time only when he/ she belong to the category under which he/she being called. If by any typographical error in category a candidate receive offer letter, he/ she will not be considered under said category.***

The details of Programme Structure (as provided by School of Education):

The Programme is essentially a judicious mix of theory and practical courses to facilitate student-teachers in acquiring skills and competencies necessary for teaching-learning at secondary/senior secondary level. Illustrations and cases of relevant situations and activities comprise the core of each course. These are suitably supported by theoretical aspects to the extent needed. Keeping this in view, the programme has following components.

First Year

Core Courses	:	16 credits
Content-based Methodology Courses (two)	:	08 credits
Workshop-I	:	04 credits
EPC-1 and II	:	04 credits
Internship-1	:	04 credits

Second Year

Core Courses	:	12 credits
Optional Courses	:	04 credits
Workshop-II	:	04 credits
EPC-III and IV	:	04 credits
Internship-II	:	12 credits

The Programme comprises the courses of 100 credits, out of which, one learner has to complete 72 credits.

DETAILED COURSE DESCRIPTION**First Year****Core Courses (16 Credits)****- ALL COMPULSORY**

Course No.	Course Name	Credits
1	Childhood and Growing Up	4
2	Contemporary India and Education	4
3	Learning and Teaching	4
4	Language Across the Curriculum	2
5	Understanding Disciplines and Subjects	2

Content Based Methodology Courses (8 Credits) (any two courses) - ANY TWO

Course No.6 (any two of the following)	Course Name	Credits
6A	Pedagogy of Science	4
6B	Pedagogy of Social Science	4
6C	Pedagogy of Mathematics	4
6D	Pedagogy of English	4
6E	Pedagogy of Hindi	4

Practical Courses (12 Credits)**Workshop – I (04 Credits)****- COMPULSORY**

Course No.	Course Name	Credits
WBA-1	Workshop Based Activities	4

EPC (04 Credits)**- ALL COMPULSORY**

Course No.	Course Name	Credits
EPC-1	Reading and Reflecting on the Texts	2
EPC-2	Application of ICT	2

Internship-I (04 Credits)**- COMPULSORY**

Course No.	Course Name	Credits
INT-1	Internship-1	4

Second Year**Core Courses (12 Credits)****- ALL COMPULSORY**

Course No.	Course Name	Credits
8	Knowledge and Curriculum	4
9	Assessment for Learning	4
10	Creating an Inclusive School	2
11	Gender, School and Society	2

Optional Courses (04 Credits)**(any one course)****- ANY ONE**

Course No.	Course Name	Credits
12A	Open and Distance Education	4
12B	Guidance and Counseling	4
12C	Adolescence and Family Education	4
12D	Vocational Education	4
12E	Information and Communication Technology	4

Practical Courses (20 Credits)**Workshop – II (04 Credits)****- COMPULSORY**

Course No.	Course Name	Credits
WBA-2	Workshop Based Activities	4

EPC**(04 Credits)****- ALL COMPULSORY**

Course No.	Course Name	Credits
EPC-3	Drama and Art in Education	2
EPC-4	Understanding the self and Yoga	2

Internship-II**(12 Credits)****- COMPULSORY**

Course No.	Course Name	Credits
INT-2	Internship-11	12