



डॉ. पी. शिवस्वरूप
क्षेत्रीय निदेशक
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IG/RC/36/F&E./2015/ 1279
Dated: 23-06-2015 to
1288

To,
M/s-----

Sub: Requirement of Furniture for IGNOU Study/Program Centres located in Districts of Nagpur and Nanded,

Dear Sir,

This is to inform you that IGNOU is a Central University and one of its Regional Centre is located at Nagpur. We require the following Furniture of Standard company (ISI / ISO) for our office use:

1. Table Size "4.0 x 2".0 ft. for office use - 12 Nos

Specification: 1 key with 1 side drawers on right side, with plain foot step rectangle

The item should be supplied to the Study/Program Centres located in Districts of Nagpur and Nanded, You can also indicate the carting charges and any other charges to be charged by concerned authorities.

The validity of quotation be at least for 3 months.

No advance will be paid for supply of furniture. The payment will be made to Agency on completion of installation of furniture/equipment and submission of installation report.

Please send your sealed quotation superscribed as "quotation for Furniture" on the top of the envelop in the name of the Regional Director, INDIRA GANDHI NATIONAL OPEN UNIVERSITY, REGIONAL CENTRE, 'GYAN VATIKA' 14 HINDUSTAN COLONY AMRAVATI ROAD NAGPUR - 440033 by 13th July 2015 positively.

Thanking you.

Yours sincerely,

Sivaswaroop
(P.Sivaswaroop)
Regional Director

क्षेत्रीय केन्द्र, नागपुर
REGIONAL CENTRE, NAGPUR

इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
Indira Gandhi National Open University
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