



IG/RC/36/F&E./2018/

Dated : 22-11-2018

To,

M/s-----

Sub: Requirement of Four (4 Nos.) Air Conditioners for IGNOU Gyanvani, Nagpur.

Sir/Madam,

This is to inform you that IGNOU is a Central University and one of its Regional Centre is located at Nagpur. We require Four good quality Air Conditioners of Standard Company with following specifications for Gyanvani Studio, Nagpur.

SPECIFICATION

Capacity 2.0 Ton – Inverter Model – 5 Star.

Installation Charges.

Rate for additional items during installation.

Details about the Company, Brand and Warranty

Details and Rates for AMC.

You are requested to send your quote under sealed envelope with super scribe "Quote For Air Conditioners" on the envelop, to the Regional Centre on or before **10.30 AM on 17-12-2018..** The quote received will be opened and evaluated by the Committee at **4.00 PM on the same day i.e., 17-12-2018.** The quotes received after the stipulated time and date will not be considered. The company/agencies sent their quotes can attend the tender opening.

Thanking you,

Yours faithfully,

Swarnal
Regional Director

Encl: Format for Quote

क्षेत्रीय केन्द्र, नागपुर
REGIONAL CENTRE, NAGPUR
E : rcnagpur@ignou.ac.in
P : +91-712-2536999 | 2537999
F : +91-712-2538999

इंदिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
Indira Gandhi National Open University
'ज्ञान वाटिका' 14, हिन्दुस्थान कॉलनी, अमरावती रोड, नागपुर-440 033.
'Gyan Vatika', 14, Hindustan Colony, Amravati Road, Nagpur-440 033.
www.ignou.ac.in/www.ignounagpur.in

Quote for Supply of Air Conditioners

Date:

To

The Regional Director
IGNOU Regional Centre
Gyan Vatika, 14 Hindustan Colony
Amravati Road, Nagpur 400 033.

Sir,

As per your requirement of Four Air Conditioners with the specification mentioned, We quote our rate below:

Cost of the Air Conditioners (Rs.) (Cost for One Air Conditioner and Four Air Conditioners)	
Applicable rate and amount of GST (Rs.)	
Total Amount (with GST) (Rs.)	
Less : Amount for taking back present 5 Air Conditioners under Buy Back Scheme. (The said ACs can be seen at the IGNOU Gyanvani Studio, AIR, Seminary Hills, Civil Lines, Nagpur during working days/working hours) (Rs.)	00
Final Cost (Rs.)	
SPECIFICATION Capacity 2.0 Ton – Inverter Model – 5 Star. Installation Charges. Rate for additional items during installation.	
Details about the Company, Brand and Warranty	
Details and Rates for AMC.	

Note : If separate sheet is required same can be used.

Signature
Name of the Official
Seal of the Company
Contact Mobile Number & Email id